



668 Peel Street  
Woodstock, ON N4S 1L1  
Office: (519) 539-1211  
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allenbuildingcentre.com



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Shakespeare, ON N0B 2P0  
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akinsbrewerlumber.com

## Driver/Boom Operator

Allen Building Centre, a division of Adams Building Supply Limited, is a family owned and operated business providing quality lumber and building supplies to professional and retail customers in Southern Ontario. We are known for our high levels of customer service and our ability to find solutions to the problems of our customers. We require the addition of a heavy truck delivery driver/boom operator to our team of quality people at our Woodstock location.

Our core competency is our ability to provide efficient, fast delivery with exceptional customer service to both our contractor and consumer customers. You possess enthusiasm as well as a positive attitude and are willing to go the extra mile to ensure our customers receive the outstanding service experience they deserve. You are willing and able to work hard in a fast paced environment during the busy season. You are ready to learn new skills and have the ability to complete heavy lifting as required, as well as being willing to take on additional duties as assigned by the yard foreman. You also possess a clean driving record with a minimal class DZ license. A forklift license and boom experience are also assets for this job.

- Reporting to the yard foreman, principal duties will include but are not limited to –
  - Ensure the proper and safe and on-time loading and unloading of the vehicle including weight restrictions and lifting devices if vehicle is so equipped.
  - Maintain a log of hours of service and properly complete a daily vehicle inspection report.
  - Ensure all deliveries are accompanied by an invoice and are signed for by the customer.
  - Ensure the vehicle is operated in a safe and courteous manner.
  - Help ensure our various vehicles and equipment are taken care of like it's your own
  - Deliver product timely and efficiently.
  - Assist yard staff by providing superior service to customers in the yard when not delivering.
  - Assist yard staff in accurately building loads for delivery
  - Complete other duties assigned by the Yard Foreman or Store Management.

Allen Building Centre offers a competitive compensation and benefits package.

All submissions will be treated with complete confidentiality. Please forward your resume and current abstract in confidence to:

**Jamie Adams**  
**Allen Building Centre**  
**Division of Adams Building Supply Limited**  
**668 Peel Street**  
**Woodstock, ON N4S 1L1**  
**Email: [jamiadams@allenbuildingcentre.com](mailto:jamiadams@allenbuildingcentre.com)**